

**Goal:** Get feedback and/or recommendations about your project from a trained design expert to learn best practices and good technique.

**Task:** Make an appointment to consult with a DesignLab staff member and request a confirmation email from the DesignLab staff member after your appointment. (*More instructions on page 2*)

**Make an Appointment:** <http://designlab.wisc.edu/make-an-appointment>

---

**Your Name:** \_\_\_\_\_ **DesignLab Staff Name:** \_\_\_\_\_

**Date of DesignLab Consultation:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Course:** \_\_\_\_\_ **Instructor:** \_\_\_\_\_

---

***Fill this section out prior to your appointment:***

Where are you at in the creation process prior to meeting with the DesignLab staff member?

(*Example: I haven't started yet, but here are my ideas; I have a first draft, but need help; I am nearly done and looking for feedback*)

List two or three questions that you would like to address with the DesignLab staff member:

1)

2)

3)

---

***Fill this section out after your appointment:***

What did you learn from meeting with the DesignLab staff member?

---

*To receive credit for a virtual consultation, you will need to ask the DesignLab staff member for a confirmation email during or after your appointment. You can take a screenshot of the confirmation email (be sure the heading with the date/time is visible!) and attach the image below **\*\*using Adobe Acrobat\*\*** (does not work with Mac Preview). Then save this file, and you may print it or upload it to Canvas per your assignment.*